

Senate Agriculture, Livestock, and Irrigation Committee

Procedures for Amendments – 2013

Exhibit 4

DATE 4/10/13

BILL NO.

In General

- Committee members are the only legislators who may move amendments to a bill while the bill is in committee.
 - Legislators who are not on the committee may request that amendments be drafted but should also arrange for a committee member to sponsor them.
- Amendments for a bill that is still in committee are best requested by a member of the committee.
- Amendments proposed on the floor of the House ("Committee of the Whole") may be requested by any legislator.
- Legislative staff will draft amendments only at the request of a legislator. A legislator must sign an amendment request being submitted to staff by a lobbyist to ensure that Legislative Services Division staff time is devoted to an amendment that has a willing sponsor.

Committee Procedures

- Amendments should be verbally suggested or submitted in writing to the committee during the hearing on the bill and preferably not during the executive session.
- Amendments to be presented to the committee for consideration during executive session must be submitted in writing to staff by noon of the day prior to executive action on the bill to ensure the amendments are properly drafted, edited, and coordinated with other provisions of law.
- Conceptual amendments will be avoided to the greatest degree possible.
 - Staff has latitude to alter a conceptual amendment to ensure that it is workable. (Example: A conceptual amendment changes "board" to "department." Additional sections may need to be amended into the bill to ensure the term is used consistently throughout the Montana Code Annotated.)
- A minor amendment that requires no detailed analysis or editing (changing a word or date, clerical corrections, etc.) may be considered on shorter notice and/or during executive session at the discretion of the Presiding Officer.

7. 10/10/20
8. 10/10/20